



# Gmail Tips

## USING GMAIL & MANAGING GOOGLE CLASSROOM NOTIFICATIONS

### DID YOU KNOW?



YOU can manage your notifications in Google Classroom to avoid having so many messages in your inbox!

### CLICK THIS LINK

to learn more about how to manage when you get e-mails from your Google Classes and how you can set up filters to help you manage your inbox!

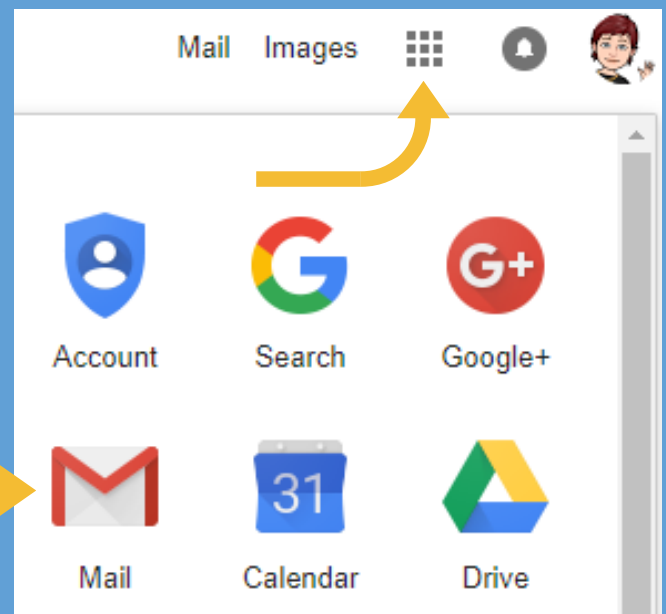


### HOW DO I GET TO PV GMAIL?

Access Gmail from Chrome by logging into your PV Google account and then either click the Mail link at the top of the Google search window (see below).



**OR** From any Google app, click on the checkerboard/waffle and choose Mail (see below).



**OR** Download the Gmail app on your phone or tablet and log into your PV Google account!